



SEMESTER AT SEA®

INSTITUTE FOR SHIPBOARD EDUCATION  
LIVING-LEARNING TEAM

GRADUATE PROGRAM ASSISTANT  
Student Affairs at Sea Program: Summer 2010

### Instructions and Application

This application is for students interested in serving as Graduate Program Assistant (GPA) with the Living-Learning team aboard the *MV Explorer* as part of the Student Affairs at Sea program.

A Graduate Program Assistant is matched with a Living-Learning Coordinator (LLC) to assist that LLC in their specialty area (see below).

A Graduate Program Assistant is expected to work 2-3 hours per day while at sea (note: there are no work expectations while in port). GPAs are expected to arrive the day before embarkation to assist the faculty and staff with pre-voyage preparation and student check-in.

Remuneration for this position is \$2,000.

Program assistants will be assigned to LLCs who specialize in the following areas:

- Career Development
- Academic Success
- Community Standards
- Involvement and Recreational Sports
- Health and Wellness
- Community Service and Learning
- Intercultural Competence and Diversity
- Religion and Spirituality
- Leadership

Detailed descriptions of these specializations are found in the *Voyagers Handbook* on the Semester at Sea website: [www.semesteratsea.org/voyagershandbook](http://www.semesteratsea.org/voyagershandbook).

To be considered, please submit the following:

- Application (attached)
- Resume (Your application *will not* be considered complete without a resume.)
- Essay: 300-500 word addressing the following question: *What is your philosophy of student affairs practice?*

Applications are due by March 12, 2010.

Applications should be mailed to: Institute for Shipboard Education  
P.O. Box 400885  
Charlottesville, VA 22904

For Courier or Overnight Delivery: Institute for Shipboard Education  
2410 Old Ivy Road  
Charlottesville, VA 22903

INSTITUTE FOR SHIPBOARD EDUCATION  
LIVING-LEARNING TEAM

Graduate Program Assistant Application

SEMESTER AT SEA  
Student Affairs at Sea Program  
Summer 2010

P.O. Box 400885  
Charlottesville, VA 22904  
Phone: 800-854-0195

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

SECTION 1: EDUCATION

Undergraduate Institution: \_\_\_\_\_

Undergraduate Cumulative GPA: \_\_\_\_\_

Graduate Institution: \_\_\_\_\_

Graduate Cumulative GPA: \_\_\_\_\_

Please list any academic awards or honors you received as an undergraduate or graduate student:

SECTION 2: WORK EXPERIENCE

Briefly describe how your work experience qualifies you for service as a Graduate Program Assistant. For which specialization area are you most qualified?

### SECTION 3: LEADERSHIP EXPERIENCE

Briefly describe how your leadership experience qualifies you for service as a Graduate Program Assistant. For which specialization area are you most qualified?

#### ESSAY

Submit a 300-500 word essay along with this application answering the following question:

What is your philosophy of student affairs practice?

*By signing below I hereby certify that all statements in this application and related materials are true.*

**Printed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

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Applications (including resumes) must arrive in the ISE office by March 12, 2010 for consideration of these internships. Your application *will not* be considered complete without a resume. Faxed applications will not be accepted.

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For Courier or Overnight Delivery: 2410 Old Ivy Road, Charlottesville, VA 22903

Phone: 800.854.0195  
Email: [info@semesteratsea.org](mailto:info@semesteratsea.org)